

Massena Public Library

Meeting of Board of Trustee-April 12, 2022-4:00 PM at Massena Public Library

**Present:** President Joseph Savoca, Treasurer Linda McDonald, Secretary Patty Ryan, Trustees Marie

Kirwan and Susan Gray

**Town Liaisons:** Tom Miller and Adrian Taraska

**Library Director:** Elaine Dunne

The April 12, 2022 meeting was called to order by President Savoca at 3:58 PM.

- I. **Minutes of the March 8, 2022 Meeting:** After reading the minutes of the March 8<sup>th</sup> minutes a motion was made by Secretary Ryan, seconded by Trustee Kirwan to accept the minutes as written. Carried 5-0
- II. **Public Comment:** There were no public comments made at this meeting.
- III. **Unfinished Business:**
  - A. **Part Time Staff-Benefits:** As of now there has been no word from Town Supervisor Bellor on this issue. The Supervisor will consult with the Town Attorney, Eric Gustafson.
  - B. **Circulation Policy:** After discussion of the circulation policy, including adoption of no overdue fees; a motion was made by Secretary Ryan, seconded by Treasurer McDonald to accept the policy as written. Carried 5-0
  - C. **Programs and Grants:** Director Dunne reported that the Library has received a grant of \$850 from Stewart's to be used toward the Summer Reading Program. Director Dunne added that the Library received a stipend of \$3000 from Senior Planet to be used for computer training for seniors. Director Dunne has taken training to instruct these sessions which focus first on internet safety and progresses to developing more computer skills. The first lecture will be on April 13<sup>th</sup> and will focus on Protecting Personal Information Online.
  - D. **Downtown Revitalization Initiative Grant:** Director Dunne remarked that she recently attended a DRI meeting of stakeholders concerning Arts and Culture. Applications for funds from a public entity will not require matching funds.
  - E. **National Library Week/Library Giving Day-Update:** Director Dunne was happy to inform the Board that generous supporters of the library donated \$6,984. At this point. Donations are still coming.
  - F. **Circulation Reports:** Director Dunne shared reports indicating a slight uptick.
  - G. **Other Unfinished Business:** Treasurer McDonald and Trustee Gray agreed to review a challenged book: Lone Star Law. After hearing their remarks and discussing what action the Board would take a motion was made by Treasurer McDonald, seconded by Trustee Kirwan that the book would remain in the collection. Carried 5-0  
Director Dunne noted that the Library received \$4,101 from the Bushnell Estate and \$2,156. Interest from the Flo Dear account, which is held at the Northern New York Community Foundation.  
President Savoca referred to the upcoming Anniversaries: 125 Years for the Charter of the Library itself and 60 Years in the present building. He and Treasurer McDonald are

working on an exhibit in the main reading room. Director Dunne added that other exhibits are in process to be installed throughout the year.

**IV. New Business:**

- A. Presentation of Bills for Payment:** Bills in the amount of \$3,451.88 were presented for payment. A motion was made by Treasurer McDonald, seconded by Trustee Gray to pay the bills as presented. Carried 5-0
  - B. Date of the Next Board Meeting:** The next regular meeting of the MPL Board of Trustees will be May 10, 2022 at 4 PM at the Library.
  - C. Other New Business:** President Savoca commented on results of the recent Survey. His report graphs indicating pertinent information and comments were sorted well by category. This effort is appreciated by the Board as a whole and helps achieve appropriate direction in serving patrons more effectively. Liaison Miller expressed the importance of having staff fire preparedness trainings and fire drills for patrons as well. He suggested that happen in October, during Fire Prevention Week. The topic of "Active Shooter" Drills was also discussed.
- V. Adjournment:** At 5:07 a motion was made by Secretary Ryan, seconded by President Savoca to adjourn the April 12, 2022 meeting. Carried 5-0