

Massena Public Library-Board of Trustees Meeting Feb. 13,2024 4:15PM at the Library

Present: President Joseph Savoca, Vice-President Jennifer Stokes, Treasurer Linda McDonald,
Secretary Patty Ryan and Trustee Kay Romeo

Director: Krista Briggs

Town Liaisons: Adrian Taraska and Ray Lancto

Friends of MPL Co-Presidents: Donna Bourdon and Jane Mogle Besaw

- I. **Call to Order:** The Feb. 13th meeting was called to order by President Savoca at 4:15.
- II. **Agenda Approval:** A motion was made by Secretary Ryan, seconded by Vice-President Stokes to approve the agenda. Carried 5-0
- III. **Approval of January 16th Meeting Minutes:** Secretary Ryan pointed out her error in giving the date of February 14th for today's meeting. Being duly noted and amended a motion was made by Treasurer McDonald, seconded by Vice-President Stokes to accept the minutes as corrected. Carried 5-0
- IV. **There were no public comments at this meeting.**
- V. **Unfinished Business:**
 - a. **Trustee Compliance Forms:** President Savoca reminded Board members to submit Conflict of Interest and Sexual Harassment Training Forms.
 - b. **Programs Report & Summary:** Each month this information is included to inform the Board of Programs and attendance figures.
 - c. **Circulation Report:** The majority of numbers are up; especially library visits and wireless usage.
 - d. **Social Media Report:** Graphs measuring Facebook visits, reach likes and follows show an upward trend.
 - e. **Financial Report:**
 - i. **Investments Summary:** Treasurer McDonald has made multiple calls in the effort to find someone to repair the Hamner fountain. Director Briggs will consult with Dylan Casselman on this topic.
 - ii. **Fiscal Summary:** There was discussion concerning a high expenditure in the maintenance line.
 1. **Correction to December Bills:** A refund of a late charge was noted, amounting to \$177.76.
 - f. **Friends Report:** As liaison to the Friends group Secretary Ryan reported a meeting of the Steering Committee with NCLS consultant Matt Corey on January 30. In the referendum process the role of the Board is to give information. The Friends group can advocate for YES votes. Co-presidents Mogle-Besaw and Bourdon informed the Board of multiple upcoming activities the Friends are sponsoring. Author & Chef Catherine Schmuck will talk of her travels on ships passing through the Seaway. (Notably, she accepts no fee from libraries and also donates \$5. For every book sold.) Our library will be observing National Library Week April 21-27 so as not to interfere with Eclipse events. More specifics as plans become certain.
 - g. **School District Public Library Referendum – Spring 2024:** After some discussion a motion was made by Secretary Ryan, seconded by Treasurer McDonald to adopt the following wording of the Proposition "Shall there be established a "Henry H. Warren

Memorial Library” for the benefit and free use of all residents of the Massena Central School District, such library to be governed by seven trustees elected by the voters of the School District for terms of up to five years, authorized to raise an annual appropriation from the School District of \$679, 990.00 separate and apart from the annual School District appropriation, until such appropriation is changed by further vote of the majority of electors of the School District?” Carried 5-0

h. Other Unfinished Business: No other unfinished business was discussed.

VI. Director’s Report: Director Briggs updated the Board on plans to present at the March School Board of Education Meeting.

-Our library will be present at the North Country Kids Expo 2024, March 16, held at the SUNY Canton Roos House. And will be representing North Country libraries as a whole!

-Juvenile Officer Mike Flynn will participate in a special MPD Story-Time April 6. This will include a story, craft and snacks. The highlight will be the police car lights.

-On February 24th Guest speakers Aileen O’Donoghue, SLU Professor and Adirondack Sky Center & Observatory board member, and Elaine Fortin, Adirondack Sky Center and Observatory board member. They will explain and give history of eclipses.

-Monday, April 8 from 12:00 to 5:00 WellNow has asked to sponsor Eclipse events. More info to come.

-March 27 10:00-12:00, NCPR’s Todd Moe will be partnering with our library for a Children’s Author event.

-Wednesday, June 10 local SLC historian and author Bryan Thompson will come to speak about his book; African Americans of St. Lawrence County: North Country Pioneers and the history of Black people in the Massena area. Further plans for this event are in the works.

VII. New Business:

a. Presentation of Bill for Payment: Bills in the amount of \$6,278.81 were presented for payment. A motion was made by Treasurer McDonald, seconded by Secretary Ryan to pay the bills as presented. Carried 5-0

b. Other New Business: No other new business was discussed.

VIII. Next Meeting Date – Tuesday March 12, 2024 at 4:15 in the library.

IX. Adjournment: At 5:56 a motion was made by Secretary Ryan, seconded by Vice-President Stokes to adjourn. Carried 5-0

Announcement: Trustee Education: “Welcome to the Trustee Zone” -Zoom presentation
Sponsored by NCLS 10 AM & 6 PM on Feb. 15, 2024